

June 30, 2014—Loren Schinkel has served on the *Winnipeg Police Pension Board* as the *Non-Active Member Representative* since October 1, 2011. Mr. Schinkel's term of office will expire on September 30, 2014.

At this time, the *Winnipeg Police Pension Board* is filling the position of *Non-Active Member Representative* for a term of three years from October 1, 2014 through September 30, 2017.

BACKGROUND

Manitoba's *Pension Benefits Act* requires that the *Winnipeg Police Pension Plan* be administered by a pension committee. This role is fulfilled by the *Winnipeg Police Pension Board*. The *Pension Benefits Act* requires that the *Winnipeg Police Pension Board / Pension Committee* include one member elected as the *Non-Active Member Representative* by the "Non-Active and other beneficiaries under the Plan," specifically, pensioners, survivor beneficiaries, deferred members, and persons who are not members but who are entitled to pension benefits (e.g., on marriage breakdown after retirement), collectively referred to here as the *Non-Active Members*.

CANDIDATE ELIGIBILITY CRITERIA

A candidate/nominee for *Non-Active Member Representative* must be a *Non-Active Member* of the *Plan* entitled to a pension or a deferred pension from the *Plan*, specifically, a pensioner, survivor beneficiary, deferred member, or other beneficiary.

NOMINATION PROCESS

1. A *Non-Active Member* who wishes to stand for election as the *Non-Active Member Representative* on the *Board/Pension Committee* (for a three-year term beginning October 1, 2014) must submit a completed copy of the attached nomination form to the following address:
The Winnipeg Civic Employees' Benefits Program
5th Floor – 317 Donald Street
Winnipeg, Manitoba, R3B 2H6

The completed form must be received by *The Winnipeg Civic Employees' Benefits Program* no later than **4:00 p.m. on August 15, 2014**.
2. Nominations must contain the written support (including printed name, signature, and mailing address) of five individuals who are also *Non-Active Members* of the *Plan* and entitled to a pension or a deferred pension.
3. Nominations must be accompanied by a **brief nominee statement** about yourself and your reasons for standing for election (guideline of 150 words). This statement will accompany the ballot during voting.
4. No *Non-Active Member* of the *Plan* may support more than one candidate. Any signature appearing on more than one nomination form will be struck off all nomination forms on which the signature appears and those forms will be considered to be incomplete.

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5. A nomination form will be accepted only if it is properly completed and received at the above-referenced address by **4:00 p.m. on August 15, 2014**. *The Winnipeg Civic Employees' Benefits Program* has no obligation to inform a candidate that his or her form was not properly completed or received prior to the due date.
6. If more than one candidate is nominated for election as the *Non-Active Member Representative*, there will be an election and the candidate receiving the greatest number of votes will be elected. In such case, each candidate's name and their *nominee statement* will be provided in an *Election Notice* sent to each *Non-Active Member* under the *Plan*. The *Election Notice* will indicate the process for voting.
7. A copy of the *Election Notice* will be provided by the *Board*, by mail, to each *Non-Active Member* under the *Plan* at least 30 days prior to the election's ballot submission deadline.
8. If only one candidate is nominated for the *Non-Active Member Representative*, that candidate will be elected by acclamation.
9. If no candidates are nominated for the *Non-Active Member Representative*, the *Board* will be required to appoint a *Non-Active Member Representative*.
10. At the end of this process, the *Board* will notify the *Non-Active Members* of the results.

Issue Date: June 30, 2014
Non-Active Members

**IF YOU HAVE ANY QUESTIONS
RELATIVE TO THIS MATTER,
PLEASE CONTACT:**

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